

**ENVIRONMENT SCRUTINY PANEL
HOUSEHOLD WASTE MANAGEMENT – ACTION PLAN**

22nd APRIL 2014

SCRUTINY RECOMMENDATION	PROPOSED ACTION	BY WHOM	BUDGET COST	TIMESCALE
<p>1. That refuse and recycling arrangements are reviewed in future to ensure that collection schemes continue to be operated at maximum efficiency - in particular to examine the possibility of moving to weekly collections of recycling and fortnightly collections of refuse.</p>	<p>a) Currently undertake regular round reviews to reflect changes in property numbers</p> <p>b) We are currently not able to adjust frequencies of collection as a part of the agreement to receive funding from the DCLG. As part of the ongoing review of Council services and budget savings to consider the option of frequency changes for collections of each stream.</p> <p>c) The agreement to retain weekly refuse collections lasts until 2017 and this is a service that is currently popular with the public, particularly in some parts of the town.</p> <p>d) Consideration should be given, before examining any possibility of reducing refuse collections in favour of more frequent recycling collections, to the fact that food waste will start to decompose if left for a sufficient period of time</p>	<p>Waste Policy Team</p>	<p>From within current budget</p>	<p>a) ongoing</p> <p>b) As part of the budget review process</p>

	whereas dry recyclables do not"			
<p>2. That, in order to further encourage recycling across the Borough, the information contained on the Council's website in respect of waste and recycling arrangements is reviewed/updated as necessary to ensure that:</p> <p>a) The Recycling Directory, that lists all items that can be recycled, is kept accurate and up to date.</p> <p>b) Information, updated at regular intervals, is included on tonnages of recycling and green waste collected; and information on how recycled materials are dealt with/processed.</p>	<p>a) A recycling directory is available of the website. This will be reviewed and refreshed</p> <p>b) Update web site and printed information</p> <p>c) Produce a printed fact sheet with simple guidance on recycling</p> <p>d) Add details in a simple format of tonnage and performance for the Council's recycling operations</p> <p>e) Post information and video of sorting processes</p>	Waste Policy Team	<p>(a), (b) and (d) from within current budgets</p> <p>(c) £1000 For printing and distribution from existing budgets.[Cost will depend on total number produced]</p>	<p>a) Quarterly</p> <p>b) Monthly</p> <p>c) By April 2014</p> <p>d) From April 2014 tonnages updated monthly, performance quarterly</p> <p>e) May 2014.</p>
<p>3. That the Council's website is also updated to advise that the Council's waste/recycling collection schemes are operated as flexibly as possible and that, in areas where plastic sacks are used for refuse and recycling collections, wheelie bins can be provided on request.</p>	New details to be added to website	Waste Policy Team	From current budget	Website updated

<p>4. That all Elected Members are contacted in writing and invited to submit feedback on operation of the new waste and recycling collection arrangements. This should be with a view to identifying any problems associated with the new arrangements - such as areas where further publicity for the collection schemes might be required; highlighting areas of misuse of communal recycling bins; and identifying areas where enforcement action could assist in addressing problems.</p>	<p>Draw up a letter to be e-mailed out to all members seeking details of feedback on the first 5 months of the recycling operations.</p> <p>Advising that feedback will inform future planning of the service and tailoring of publicity/educational efforts to improve participation, limit misuse of containers and improve the quality of the materials recovered.</p>	<p>Waste Policy Team</p>		<p>Letter to be sent out May 2014</p> <p>Feedback to be received by end of May 2014</p> <p>Review of feedback to be compiled by July 2014</p>
<p>5. That, subject to it being possible to do so at minimal cost, the re-introduction of providing free, local, compost for public collection is examined and considered.</p>	<p>The option of obtaining compost to be confirmed.</p> <p>The process of distribution to be considered</p> <p>The costs of transportation and distribution to be calculated</p>	<p>Waste Policy Team</p>		<p>To have determined the costs and decide if distribution is to take place by May 2014</p>